

**NORTH SUMMIT SCHOOL DISTRICT**

Application for Employment\*

Secretary – Aide

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

Position applied for \_\_\_\_\_

School where you would be willing to work \_\_\_\_\_

**U.S. Citizen** (Or authorization to work in the USA) Yes \_\_\_\_\_ No \_\_\_\_\_

Education (High School, College)

School

Dates

Diploma or Years Completed

School	Dates	Diploma or Years Completed

Skills: Typing WPM \_\_\_\_\_

Computer Skills \_\_\_\_\_

Music \_\_\_\_\_ Art \_\_\_\_\_ Dance \_\_\_\_\_ PE \_\_\_\_\_

Other \_\_\_\_\_

Work Experience:

Employer

Dates

Position

Employer	Dates	Position

Comments: (If you have not had work experience, list at least two references)

\_\_\_\_\_  
(Signature)

“All references stated in this application will be checked by the school district, and it is the policy of this school district that false information will be grounds for rejecting your application with no further consideration for the position; or, if such false information is discovered after hire, you will be subject to immediate termination for cause. Any false information may also be the grounds for criminal prosecution.” Have you done anything in the last five years that would negatively affect your ability to be an employee at North Summit School District? No \_\_\_\_\_ Yes \_\_\_\_\_

**\*NORTH SUMMIT SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER**