

BOARD POLICY DEVELOPMENT AND ADOPTION

BCD

POLICY DEVELOPMENT:

It is the intent of the North Summit School Board to develop policies and put them in writing so that they may serve as guidelines and goals for the successful and efficient functioning of the schools.

The Board considers policy development its chief function, along with providing the wherewithal such as personnel, buildings, materials, and equipment for the successful administration, application, and execution of its policies.

The Board accepts the definition of policy set forth by the National School Boards Association:

Policies are principles adopted by the school board to chart a course of action. They tell what is wanted; they may include why and how much. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting a number of problems; narrow enough to give clear guidance.

Policies are guides for action by the administration, who then sets the rules and regulations to provide specific directions to school district personnel.

It is the Board's intention that its policies serve as sources of information and guidance for all people who are interested in, or connected with, the North Summit School District.

The policies are framed, and are meant to be interpreted, in terms of Utah State law, rules and regulations of the State Board of Education, and other appropriate regulatory agencies. The policies are also framed, and are meant to be interpreted, in terms of those educational objectives, procedures, and practices which are endorsed by the Board and staff of North Summit School District.

Changes in needs, conditions, purposes, and objectives will require revisions, deletions, and additions to the policies of present and future boards. The Board welcomes suggestions for ongoing policy development.

POLICY ADOPTION:

Except for policy actions to be taken on emergency measures, the adoption of Board policies shall follow this sequence, which will take place at least at two regular or special meetings of the Board:

1. Announcement and distribution of proposed new or revised policies as an item of information.
2. Opportunity offered to concerned groups or individuals to react to policy proposals.
3. Discussion and preliminary approval by a majority of Board members.
4. Discussion and final approval by a majority of Board members.

The final vote to adopt or not to adopt shall follow by at least four weeks the meeting at which policy proposals are first placed on the agenda.

Prior to enactment, all policy proposals shall be titled and coded as appropriate to subject and in conformance with the codification system used in the Board policy manual.

Insofar as possible, each policy statement shall be limited to one subject.

Policies and amendments adopted by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual of the district.

Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.

On matters of unusual urgency, the Board may waive the four-week limitation and take immediate action to adopt new or revise existing policies. When such immediate action is necessary, the superintendent shall inform concerned groups or individuals about the reasons for this necessity.