

**BOARD MEMBERS:
COMPENSATION AND EXPENSES**

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COMPENSATION:

Each member of the North Summit Board of Education, except any student member shall receive \$3,000.00 per year, payable monthly as compensation for services as stipulated.

Utah Code Ann. 53A-3-202

HEALTH INSURANCE BENEFIT:

Each member of the Board of Education, except any student member, shall be eligible to participate in the district's health insurance programs during the term of services as a Board member. Board members, except any student member, may receive the same health insurance benefit as a full time certificated employee.

MEMBER EXPENSES:

Reimbursement to board members for travel expenses for attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary or desirable in carrying out the educational functions of the District; each member shall submit an itemized account of necessary travel expenses for Board approval. Such activities may not exceed 12 per year. Such travel expenses shall be reimbursed at the rates established by the State Division of Finance for members of the State Board of Education.

Board members shall also be compensated for necessary expenses incurred by them on behalf of the School District in the discharge of their duties as board members.

Utah Code Ann. § 53A-3-202(5) (2010)

Utah Code Ann. § 53A-1-202(2) (2016)

PUBLIC HEARING FOR ADOPTION OR REVISING COMPENSATION SCHEDULES:

Beginning on July 1, 2007, before adopting a new Board member compensation schedule or amending an existing schedule, the Board shall first hold a public hearing on the proposed compensation schedule or schedules at which all interested persons shall be given an opportunity to be heard.

In addition to satisfying the notice requirements for an open Board meeting, the Board shall also meet the specific notice requirements for a public hearing on Board member compensation.

Utah Code Ann. § 53A-3-202(2), (3) (2010)

NON-MEMBER EXPENSES:

The Board may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany Board members to Board-related activities.

STUDENT MEMBER EXPENSES:

Any student board member is not compensated for services, but is entitled to expense allowances granted other Board members under this Policy.

Utah Code Ann. § 20A-14-206(6)(a) (1995)

TRAVEL EXPENSE ALLOWANCES:

The following expenses actually incurred by Board members in the performance of their official duties, and not reimbursed by any other sources, will be deemed approved expenses and appropriate for reimbursement:

1. All commercial transportation at coach or less than coach class airfare. Travel arrangements should be made far enough in advance to receive the best possible discount on airfare. Ground transportation will not exceed:

Cab fares from hotel or residence to the meeting and return.

Cab or limousine fares from the airport to the hotel of residence and return.

2. Rental car.

3. Mileage at the rate approved for Utah Board of Education employees will be reimbursed at the IRS rate, or the coach airfare, which ever is smaller. Whenever possible, district vehicles should be used.

4. Reasonable accommodations for lodging will be reimbursed for in and out-of-state travel.

5. Registration fee. (Receipt must be attached to expense voucher unless prepaid by the Business Administrator).

6. Reimbursement for meals per diem will be \$30.00 for both in and out-of-state travel per 24 hour period.(Breakfast \$7.00, Lunch \$8.00, and dinner \$15.00). If meals are complimentary or are included in the registration fee, the value of the appropriate meal will be deducted. Time returning to allow the dinner meal is 7:00 P.M.

7. Telephone calls, both local and long distance, for official business, or for the reservation of rooms, meals, or transportation.

8. Miscellaneous expenses such as postage (limited to business matters only) and parking.

Board members may receive, upon request to the Business Administrator, advance funds for the estimated expenditures to attend conventions, conferences, or other appropriate events authorized by the Board.

Within 10 days after completion of the travel, the Board member must submit a final settlement claim with the Business Administrator. Required documentation to be returned will be: (airline voucher, statement of mileage, where personal auto is used, hotel receipt, conference registration receipt, and receipts of any other expenses. No receipt will be required for meals.

